



## Lincoln Public Schools

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**Rebecca E. McFall, Ed.D.**  
Superintendent of Schools

To: School Committee  
From: Becky McFall, Superintendent  
Date: September 3, 2021  
RE: Superintendent Report Items

### **Opening of School Update – Operations**

#### **Lincoln School 5-8 Opening**

The Lincoln School 5-8 had a smooth opening on Wednesday, September 1, 2021 and students were excited to see the new school. I took some video of student responses to the school spaces and created a video that I hope will be shared as soon as permissions for student inclusion in the video are verified.

All of our schools experienced smooth school openings. The changes in the travel routes and drop-off and pick-up procedures, due to the shift in construction zones, for the Lincoln School will take a little time for everyone to get used to and for the kinks to be worked out. While this can be frustrating, it is to be expected.

We are implementing new lunch procedures in our schools. In order to provide more distancing of students during meal times when students are unmasked, schools have staggered lunches by grade levels and in the middle schools some students are eating in their grade level hub spaces.

#### **Health and Safety Policies and Protocols**

The Lincoln Board of Health has already mandated mask wearing for everyone while inside our schools and we have worked with our COVID Problem Solving Team (CPST) to develop a district mask protocol. In addition, several other protocols have been developed by the CPST for the start of school. I am attaching the start of school protocols that have been communicated to the school community and are on our website, <https://sites.google.com/lincnet.org/lpsreopeningplan/health-protocols>.

On Wednesday, September 8<sup>th</sup>, the Lincoln Board of Health (BOH) will be meeting and will vote to approve mandated vaccination and participation in the district COVID testing program for all school employees. The BOH provided the CPST time to develop collective bargaining language prior to their vote. Leadership of each of our collective bargaining units have signed the agreement regarding mandated vaccination and testing. I am including the signed agreement for your information. Our CPST will continue to meet on a regular basis to review our needs and develop agreed upon protocols and approaches. The CPST is made up of the following individuals:

Tara Mitchell – School Committee

A great deal of work has been carried out to get our COVID testing program up and running on September 8<sup>th</sup>. We have currently received consent for participation in COVID testing for 810

out of 917 (88%) students. We have approximately 100 for whom we have not received a response and we will be following up with the families of these students. Along with all of our employees, we will have a very robust testing program this year. You received the communications to families about the testing program and communication that participation in testing is required in order for students to participate in any extra-curricular activities that are offered.

The COVID testing program is completely funded by the state and includes weekly testing with a double swab method for quick identification of asymptomatic positive individuals, testing of symptomatic individuals in school, and Test and Stay testing of individuals identified as close contacts in school. CIC Health has been awarded the contract for Massachusetts, as well as other states, and they are providing us with a testing program coordinator who will be on site on testing days, coordinate logistics and testing operations, and will be on site two hours each day for any Test and Stay testing that needs to be carried out. Rob Ford is our district coordinator and has been going above and beyond to get our program started. This has entailed pushing CIC to get our systems up and running. Mary Emmons is working closely with our nurses and assisting with planning and implementation. We are planning to begin testing K-8 on September 8<sup>th</sup> and preschool will be added the following week. There is a possibility that this may be delayed because CIC has not completed the set up required but we are pushing to make this happen on our end.

On August 31<sup>st</sup> we offered a vaccination clinic on the Lincoln School campus that was open to anyone. 13 people took advantage of the clinic. Of these 13, three children between the ages of 12 and 15 were vaccinated. A second clinic will be held on September 21<sup>st</sup>.

On October 20<sup>th</sup> a flu shot clinic will be held on the Lincoln campus for LPS employees. A second flu shot clinic will be held on the campus on Saturday, October 23<sup>rd</sup> for anyone.

### **Hiring Update**

This has been a challenging year for hiring. We experienced several very late resignations of persons accepting positions in other districts in order to be closer to home or to increase their FTE. We have more open positions than is typical for this time of year. This has been the experience in our neighboring districts as well. Enclosed you will find a summary of hires and open positions for the FY22 school year. Please note that this summary does not indicate when someone changed positions. For example, the Brooks school secretary chose to move to the Library Assistant position opening up the vacancy for a new school secretary. There are several moves like this that are not identified on the staffing summary.

## **Mandated COVID Vaccination and Participation in COVID Testing**

The Following language constitutes agreement between the Lincoln School Committee and the Lincoln Educators Association. All language will be applied consistently to all employees of the Lincoln Public Schools District. Employees are defined as persons under collective bargaining agreements or individual contracts or agreements with the Lincoln Public Schools. This mandate does not apply to contracted employees who are employed by outside agencies.

Upon the issuance of a mandate by the Town of Lincoln Board of Health for all Lincoln Public Schools employees to be vaccinated and to fully participate in district-provided COVID testing, the following conditions are set forth:

### **Part 1. COVID-19 Vaccine**

1. *A Condition of Employment*--Unless an employee is exempt from vaccination as discussed below, the employee must complete the full vaccination course before October 15, 2021 (one or two doses, depending on vaccine). Employees hired after the start of school must provide proof of vaccination within six weeks of start date.

An employee without documentation of receiving a vaccine or a valid exemption by the start of school will be required to wear a K-N95 mask, provided by the employee, at all times except as needed to eat and drink and must adhere to physical distancing and other established safety precautions at all times for the safety of non-vaccinated students and all persons who are immunocompromised.

Employees who are not exempt and do not take steps to meet the conditions of employment will be subject to progressive discipline up to and including dismissal from employment in the Lincoln Public Schools district. Personnel actions pertaining to employment in the Lincoln Public Schools will be taken towards employees who have not met the conditions of employment by October 15, 2021.

If an employee is unable to comply with vaccination requirements, they may request an unpaid leave of absence for the remainder of the school year. A leave of absence beyond one school year will not be approved.

2. *Access to Vaccination*--The Lincoln Public Schools District shall provide a vaccination clinic prior to the return of students to school and a follow-up clinic for provision of two vaccination shots to ensure that all employees are fully vaccinated. If an employee chooses not to participate in the clinic provided by the district, they may access an alternate vaccination site and provide proof of vaccination. In this case, the employee must use personal days or sick time to cover time away from work due to vaccination receipt or the symptomatic effects of vaccination.

3. *Proof of Vaccination*--All employees will be required to provide proof of complete vaccination by October 15, 2021. Each employees' original vaccination card shall be verified by the superintendent's designee(s).
4. *Exemptions*
  - a. *Medical*--Employees declining the vaccine for medical reasons must complete a COVID-19 Vaccination Medical Exemptions From Immunizations request form, completed and signed by a health care provider, verifying that the individual meets one of the following exemptions or any other contraindications recognized by the Centers for Disease Control and Prevention, including:
    - i. Severe allergic reaction (e.g., anaphylaxis) after a previous dose of an mRNA COVID-19 vaccine or any of its components.
    - ii. Immediate allergic reaction of any severity to a previous dose of an mRNA COVID-19 vaccine or any of its components.
    - iii. Immediate allergic reaction of any severity to polysorbate (due to potential cross-reactive hypersensitivity with the vaccine ingredient PEG).
    - iv. Other physical conditions or medical circumstances such that vaccination is not considered safe.
  - b. *Religious*--If employees decline the vaccine for religious reasons, they must complete a COVID-19 Vaccination Religious Exemption from Immunizations request form. The employer will comply with federal and state law in attempting to accommodate individuals who seek a medical or religious exemption.

## **Part 2. District COVID Testing Program Participation**

*A Condition of Employment*--All employees of the Lincoln Public Schools District must participate in the district-provided COVID testing program for the entirety of the school year including Routine Weekly COVID Safety Checks, Symptomatic Testing, as needed, and Test-and-Stay testing when identified as a close contact.

All employees shall register and provide consent for testing and shall participate in testing as outlined in the district testing program guidelines.

Employees who fail to participate in required testing may be subject to progressive discipline up to and including dismissal from employment in the Lincoln Public Schools district. A pattern of three or more absences on required testing days will result in requests for documentation of absence needs. Failure to provide documentation of reasons for absence and failure to meet conditions of employment including participation in testing will be considered grounds for progressive discipline up to and including dismissal.

Every effort will be made by the district to provide alternative testing plans for employees who do not work on Routine COVID Safety testing days or who are absent on a testing day. This may include providing a swab on an alternate day or time or submitting to an alternative test such as the BinaxNow Rapid Antigen test.

Tara Mitchell 9/1/21  
School Committee Representative Date

Matthew Reed 8/30/21  
Lincoln Educators Association Representative Date

Elysha McBair 8/31/21  
Lincoln Educators Association Representative Date

Shera Gease 9/2/21  
Lincoln Educators Association Representative Date

CU 1 mo 08/30/21  
A.F.S.C.M.E. Representative Date

**Request for Exemption from COVID-19 Vaccination**

I, \_\_\_\_\_ (print name), am requesting exemption from the COVID-19 vaccination required as a condition of my employment.

I request exemption from the COVID-19 vaccination based on:

- A. **\_\_\_ Medical grounds** By selecting this reason, you are certifying that the COVID-19 vaccination presents a risk to your physical health.

**Health care provider verification:**

As the licensed health care provider of the individual listed above, I certify that I have examined this individual or reviewed their health history and determined that the health of this individual would be endangered by the COVID-19 vaccination and they should therefore be exempted from the requirement of vaccination as a condition of employment.

Medical Provider's Signature : \_\_\_\_\_ Date: \_\_\_\_\_

Affiliated Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

- B. **\_\_\_ Religious grounds** By selecting this reason, you are certifying that obtaining the COVID-19 vaccination would conflict with or violate your sincere religious beliefs.

I request that I be exempted from COVID-19 vaccination requirements, in accordance with the provisions of Chapter 76, Section 15, General Laws of Massachusetts, because such requirements conflict with my sincere religious beliefs.

I certify that the information I have provided in connection with this request is accurate and complete as of the date of this submission. I understand this exemption may be revoked and I may be subject to disciplinary action if any of the information I have provided is false.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Lincoln Public Schools  
2021-2022 Health and Safety Protocol

### DAILY COVID-19 SCREENING PRIOR TO COMING SCHOOL

**Prior to school every day, all students and staff must self-screen using this checklist**

<b>Unvaccinated individuals and any close contacts</b>	<b>Vaccinated individuals who are not close contacts</b>
<ul style="list-style-type: none"><li><input type="checkbox"/> Fever (100.0° Fahrenheit or higher), chills, or shaking chills</li><li><input type="checkbox"/> Difficulty breathing or shortness of breath</li><li><input type="checkbox"/> New loss of taste or smell</li><li><input type="checkbox"/> Muscle aches or body aches</li><li><input type="checkbox"/> Cough (not due to other known cause, such as chronic cough)</li><li><input type="checkbox"/> Sore throat, when in combination with other symptoms</li><li><input type="checkbox"/> Nausea, vomiting, or diarrhea when in combination with other symptoms</li><li><input type="checkbox"/> Headache when in combination with other symptoms</li><li><input type="checkbox"/> Fatigue, when in combination with other symptoms</li><li><input type="checkbox"/> Nasal congestion or runny nose (not due to other known causes, such as allergies) when in combination with other symptoms</li></ul>	<ul style="list-style-type: none"><li><input type="checkbox"/> Fever (100.0° Fahrenheit or higher), chills, or shaking chills</li><li><input type="checkbox"/> Difficulty breathing or shortness of breath</li><li><input type="checkbox"/> New loss of taste or smell</li><li><input type="checkbox"/> Muscle aches or body aches</li></ul> <p><i>Vaccinated individuals may also seek clinical guidance to assess the need for PCR testing if they have other symptoms listed to the left.</i></p>

**If you checked any of the boxes above, do NOT come to school.  
Contact your physician and the school nurse.**

Audra Maria, RN, BSN  
Lincoln School Nurse  
781-259-9407  
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Eileen Dirrane, RNS, BSN, NCSN  
Hanscom School Nurse  
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dirrane@lincnet.org



## Close Contact

### **Close contacts of a positive COVID-19 case should be tested.**

Close contacts are defined as individuals who have been within 6 feet of a COVID-19 positive individual while indoors, for at least 15 minutes during a 24-hour period.\* Please note that the at-risk exposure time begins 48 hours prior to symptom onset (or time of positive test if asymptomatic) and continues until the time the COVID-19 positive individual is isolated.

In general, close contacts should follow the testing and quarantine response protocols. However, certain close contacts are exempt from testing and quarantine response protocols as noted below. Close contacts who are exempt from testing and quarantine response protocols

The following close contacts are exempt from testing and quarantine response protocols:

- Asymptomatic, fully vaccinated close contacts: Individuals who are asymptomatic and fully vaccinated are exempt from testing and quarantine response protocols.
- Classroom close contacts: An individual who is exposed to a COVID-19 positive individual in the classroom while both individuals were masked, so long as the individuals were spaced at least 3 feet apart, is exempt from testing and quarantine response protocols.
- Bus close contacts: Individuals on buses must be masked according to federal requirements. As such, individuals who are masked on buses when windows are open are exempt from testing and quarantine response protocols.
- Close contacts who have had COVID-19 within the past 90 days: An individual who has been previously diagnosed with COVID-19 and then becomes a close contact of someone with COVID-19 is exempt from testing and quarantine response protocols if:
  - The exposure occurred within 90 days of the onset of their own illness AND
  - The exposed individual is recovered and remains without COVID-19 symptoms.

*\*Note: To be a close contact, the 15 minutes must occur within a 24-hour period. Multiple brief or transitory interactions (less than a minute) throughout the day are unlikely to result in 15 minutes of cumulative contact and do not meet the definition of close contact.*

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<https://www.doe.mass.edu/covid19/on-desktop/protocols/protocols.pdf>





## School Cleaning and Disinfecting

Although it is not the main way the virus spreads, it may be possible for an individual to get COVID-19 by touching an object that is contaminated and then touching their own mouth, nose or possibly eyes.<sup>[1]</sup> Ensure facilities are properly cleaned and disinfected each day following the guidelines below:

### Definitions

- **Cleaning** refers to the removal of germs, dirt, and impurities from surfaces. Cleaning does not kill germs, but by removing them, it lowers their numbers and the risk of spreading infection.
- **Deep Cleaning** refers to closing off, cleaning and disinfecting any/all areas possibly contaminated by a person with COVID-19 virus symptoms.
- **Disinfecting** refers to using chemicals to kill germs on surfaces. This process does not necessarily clean dirty surfaces or remove germs, but by killing germs on a surface *after* cleaning, it can further lower the risk of spreading infection.

### Areas being disinfected

- **High Touch Zones** – (light switches, door handles, toilets, bathroom stalls, faucets, sinks, etc.) Custodial staff will clean and disinfect all high touch areas multiple times throughout the day.
- **Hard Surfaces** (non-porous) – (desks, hard chairs, tables, countertops, playground equipment, etc.) Custodial staff will disinfect these areas daily.
- **Floors (hard surface):** Disinfectant will be added to our floor scrubbers and mop buckets.

### Disinfectants used

#### **Diversey J-Fill Virex II 256 Chemical Disinfectant**

A 1-step, quaternary-based disinfectant cleaner concentrate providing broad spectrum disinfection at 1:256 dilution. Use in healthcare and other facilities where cleaning and prevention of cross-contamination are critical. Bactericidal, virucidal and fungicidal. Kills MRSA and VRE. Meets bloodborne pathogen standards for decontaminating blood and body fluids. The #1 name in hospital hard surface disinfection. Blue in color with a minty scent.

<http://www.supplyworks.com/redirect/fromemail?url=%2fSku%2fJWP04329>



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### **SPARTAN CHEMICAL COMPANY Halt**

Halt is a hospital grade, 1-step cleaner, bactericidal, virucidal, mildewcidal, fungicidal, disinfectant proven effective against norovirus, canine parvovirus and blood borne pathogens. At 1:64 dilution, Halt economically disinfects and deodorizes. With a fantastic, fresh scent, Halt leaves surfaces clean, germ-free, and safe.

<http://www.supplyworks.com/redirect/fromemail?url=%2fSku%2fSPA4806>

These products with [EPA-approved](#) emerging viral pathogens are expected to be effective against COVID-19 based on data for harder to kill viruses.

### **COVID-19 Confirmed or Presumed Positive Procedure**

There are additional deep cleaning considerations when staff, faculty or a student with a confirmed or presumed positive case of COVID-19 is diagnosed on campus.

- Close off all areas used by the ill person. If the exposed area(s) can be isolated, the remainder of the facility may remain open.
- Open outside doors and window(s) to increase air circulation.
- Room and/or facility where an ill person is being housed in isolation, focus on cleaning and disinfecting common areas where staff and any other person providing services may come into contact with ill persons.
- Reduce cleaning and disinfection bathrooms used by the ill persons to an as needed level to reduce contact.
- Schedule a deep clean of impacted areas. Wait as long as practical – if possible, at least 24 hours – to begin cleaning and disinfection to minimize exposure to respiratory droplets.
- After cleaning a room or area occupied by ill persons, cleaning staff will remove gloves and immediately clean hands.
- Cleaning staff and others will clean hands often – including after removing gloves and any contact with a sick person – by washing hands with soap and water for 20 seconds. If soap and water are not available and hands are not visibly dirty, an alcohol-based hand sanitizer that contains 60%-95% alcohol may be used.
- Cleaning staff should immediately report breaches in PPE (e.g., tear in gloves) or any potential exposures to their supervisor.



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### **Personal Protective Equipment**

- When performing cleaning of any area:
- Cleaning staff will wear masks & disposable gloves, including while handling trash.
- After cleaning rooms or high touch areas, staff will remove gloves and immediately clean hands.
- Cleaning staff and others should clean hands often – including after removing gloves and any contact with a sick person – by washing hands with soap and water for 20 seconds. If soap and water are not available and hands are not visibly dirty, an alcohol-based hand sanitizer that contains 60%-95% alcohol may be used.

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[i] CDC. (2020). Considerations for Schools. Available at <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>

[ii] CDC (2020). How to clean and disinfect. Available at <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>



## **Mandatory Mask Protocol**

### **Mask Mandate**

- **All persons must wear masks while in school buildings regardless of vaccination status, unless eating or drinking.**
- Masks are required on school transportation.
- Masks are not required outdoors

### **Mask Wearing in Your Work Space**

- Fully vaccinated employees may remove their mask when alone in their work space.
- Unvaccinated employees must wear a mask at all times when inside buildings.

*In general, people are considered fully vaccinated:*

- *2 weeks after their second dose in a 2-dose series, such as the Pfizer or Moderna vaccines, or*
- *2 weeks after a single-dose vaccine, such as Johnson & Johnson's Janssen vaccine*

*If you don't meet these requirements, you are NOT fully vaccinated.  
Keep taking all [precautions](#) until you are fully vaccinated. (CDC)*

*Note: definition of fully vaccinated is subject to change based on CDC guidance*



### Protocol: Close contact of student or staff who tested positive for COVID-19

1. Current Massachusetts DPH guidance is that all close contacts of someone who has tested positive for COVID-19 should be tested.<sup>[1]</sup>
2. The “close contact” of an individual who tested positive for COVID-19 must be taken to isolation (if a student) and be picked up within an hour. Close contacts who are asymptomatic and participating in the COVID testing program will be able to stay in school, test daily for seven days, and remain in school as long as they do not receive a positive test result.
3. If the close contact is not participating in the COVID testing program, then they must quarantine for at least 7 days from the date of exposure, and may return to school on day 8 provided that they:
  - Remain asymptomatic
  - Receive a COVID test (PCR or rapid antigen) on day 5 or later and receive a negative result
  - Conduct active monitoring for symptoms through day 14, and self-isolate if symptoms develop.
4. If the close contact does not receive a negative COVID result to return as described in item 3 above, they must quarantine for at least 10 days from the date of exposure and may return to school on day 11 provided they:
  - Have not experienced symptoms up to this point
  - Conduct active monitoring or symptoms through day 14 and self-isolate if symptoms develop.
5. **IF INDIVIDUAL TESTS POSITIVE:** The student or staff member should isolate at home (except to get medical care), monitor their symptoms, notify the school’s COVID-19 point of contact (the school nurse), notify personal close contacts, assist the school in contact tracing efforts, and answer the call from local board of health or Massachusetts Community Tracing Collaborative. The student or staff member should remain in isolation for a minimum of 10 days after symptom onset or after positive after a PCR test **AND** can return to school after 10 days and once the have:



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- Been without a fever for 24 hours (and without taking fever-reducing medications); and
  - Experiences improvement in other symptoms; and
  - Individuals who do not meet these criteria after 10 days may receive clearance from either public health authority contract tracers (the local board of health or Community Tracing Collaborative) or school health professional before returning to school.
6. **NOTE:** Return to school should be based on time and symptom resolution. Repeat testing prior to return is not recommended.
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### Reference:

[DESE/DPH Protocols for Responding to COVID-19 Scenarios - SY 2021-22, August 13, 2021](#)



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### Protocol: Student or staff who tested positive for COVID-19

**IF POSITIVE TEST:** The student or staff member should isolate at home (except to get medical care), monitor their symptoms, notify the school's COVID-19 point of contact (the school nurse), notify personal close contacts, assist the school in contact tracing efforts, and answer the call from local board of health or Massachusetts Community Tracing Collaborative. The student or staff member should remain in isolation for 10 days **AND** until at least 3 days have passed with no fever **AND** improvement in other symptoms.

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### Protocol: Student is symptomatic on the bus

1. Although families are the most important first line of defense for monitoring symptoms, bus drivers and bus monitors also play an important role in flagging possible symptomatic students. Note: This will require training for bus drivers (and bus monitors, if applicable).
2. If symptoms are noticed as the student is getting on the bus and if there is a caregiver present, do not allow the student to board the bus.
3. If a student is already on the bus, ensure the student is masked and keeps the mask on. Ensure other students keep their masks on. If possible, create distance by moving other students.
4. Bus monitor should call ahead to the respective school nurse; and if the school nurse is not available, call the appropriate main office to notify the school nurse. If the bus driver is alone (no monitor on the bus), they will pull the bus over and park; then call the respective school nurse, and if the school nurse is not available, call the appropriate main office to notify the school nurse. The bus monitor/driver will be equipped with appropriate phone numbers for the school nurse and the main offices.
5. The school nurse should meet the bus as it arrives, wearing a mask and additional PPE (gloves, gown, and face shield/goggles). As practical, the student with possible symptoms should exit the bus first.
6. Bus should be cleaned / disinfected.
7. Nurse should evaluate the student for symptoms (see list above: “Most common symptoms of COVID-19”).
  - **IF ANY SYMPTOM:**
    - Place the student in the designated isolation room. There is no specific capacity limit for the isolation room, but all students in the isolation room must be 6 feet apart. Strict mask wearing covering the nose and mouth at all times for every person in the room must be enforced. Contact caregiver for pick-up.





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- Students will wait in the isolation room, until the parent/caregiver arrives and has notified the school nurse by phone of their arrival. Parents/caregivers will wait outside the school entrance for the nurse to bring out their child. Caregivers must wear a mask/face covering when picking up their student.
- Current Massachusetts DPH guidance is that all symptomatic individuals in Massachusetts, even those with mild symptoms, should be tested. An individual who does not wish to be tested is required to quarantine for 10 days and until symptom-free.
  - Isolate at home until test results are returned.
  - Proceed as follows according to test results:
    - **IF NEGATIVE:** Provide test results. If the student does not have COVID-19, the student may return to school based upon guidance from their clinician and necessary management of another diagnosis. Documentation from the physician must be provided prior to returning to school. Students stay home until symptoms are reduced for 24 hours.
    - **IF POSITIVE:** Student should remain at home (except to get medical care), monitor their symptoms, notify the school's COVID-19 point of contact (school nurse), notify personal close contacts, assist the school in contact tracing efforts, and answer the call from local board of health or Massachusetts Community Tracing Collaborative. The student or staff member should remain in isolation for at least 10 days **AND** until at least 3 days have passed with no fever **AND** improvement in other symptoms.
    - **NO SYMPTOMS:**
      - If the nurse assesses the student and determines that the student is not demonstrating the above symptoms, send the student to class. Send this child's bus-mates to their respective classes.

NOTE: If the district has permission for your child to participate in the COVID-19 Testing program, symptomatic testing will take place to determine next steps.

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Reference:

[DESE/DPH Protocols for Responding to COVID-19 Scenarios - SY 2021-22, August 13, 2021](#)

Version 4.0

Updated August 19, 2021



# Wearing A Mask At School

Students will need to come to school each day with at least two masks.

Everyone will to wear need masks on the bus and in school.

## What you need each day:

- Wear a clean mask each day
- Labeled bag or container for mask storage
- Wash fabric masks at home at the end of each day

\*If possible, provide your child with 1-2 additional masks-labeled with your name

## What type of mask is best?

- Any mask that fully covers your child's nose and mouth, fits snugly but comfortably against the face, and secures under the chin with ties or ear loops.
- Base on guidance from health authorities neck gaiters, open-chin, triangle bandanas, and face coverings containing valves, mesh material, or holes of any kind will not be considered appropriate.
- Masks should have at least 2 layers of breathable material.



## Putting on a mask correctly:

- Wash hands
- Place mask over nose and mouth and secure under chin
- Secure mask snugly to the side of the face
- Make sure your child can breathe easily

## Removing a mask correctly:

- Wash/Sanitize hands
- Untie strings or remove ear loops over ears
- Avoid touching the front of the mask and handle it only by the ear loops or ties.
- Place the mask on a napkin or paper towel, with the inside of the mask facing up or place the mask in a labeled bag or container by holding the outer edges of the mask and folding it in half with the inside of the mask touching
- Wash/Sanitize hands

## Resource from the CDC:

<https://www.cdc.gov/coronavirus/2019-ncov/pre-vent-getting-sick/how-to-wear-cloth-face-coverings.html>

## Practice putting on and taking off a mask with your child:

- Please help your child become proficient at applying, wearing, and removing their own mask.



## 2021-2022 NEW LPS FACULTY AND STAFF

### LINCOLN CAMPUS

**Haley Cordeau**--*Kindergarten Teacher--Lincoln K-4*

**Marisa DeAmicis**--*Kindergarten Teacher--Lincoln K-4 (former ESP)*

**Bryan Kelly**--*Grade 3 Teacher--Lincoln K-4*

**Hannah Johnson**--*EL Teacher--Lincoln K-4*

**Brianne Lawler**--*Grade 5 Teacher--Lincoln 5-8 (former ESP, one year Long-term Substitute)*

**Roderick "Rod" McDonald**--*Night Custodian--Lincoln Campus*

**Jean Marcellus**--*Food Services--Lincoln Campus*

**Lismary Ruiz**--*Food Services--Lincoln Campus*

**Maureen Belt**--*Administrative Secretary--Lincoln 5-8*

### HANSCOM CAMPUS

**Charlotte Fitzgerald**--*Special Education Teacher, Grade 1--Hanscom Primary School*

**Tammy Mulligan**--*Grade 2 Teacher--Hanscom Primary School (former Long-term Substitute, Literacy Consultant)*

**Katie Lally**--*Science Teacher, Grade 6--Hanscom Middle School*

**Bradley Burns**--*Social Studies Teacher, Grades 7 & 8--Hanscom Middle School*

**John "Jay" Farwell**--*Math Teacher, Grade 7--Hanscom Middle School*

**Erin Law**--*Transition Specialist--Hanscom Schools*

**Rebecca Adoor**--*Night Custodian--Hanscom Campus*

**Marianela Diaz Munoz**--*Food Services--Hanscom Campus*

### DISTRICT

**Charlotte Murray**—*ESL Teacher—Spanish Grades 3, 4, 5—District*

### EDUCATION SUPPORT PROFESSIONALS - BOTH CAMPUSES

19 New ESPs including:

10 *Instructional Assistants*

6 *Tutors*

2 *Library Assistants*

1 *Assistant Nurse*

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### POSITIONS TO BE FILLED

*Facilities Manager*

*Wellness Teacher—District-wide*

*EL Teacher—Hanscom*

*Spanish Teacher—Hanscom*

*Instructional Assistants*

*Tutors*

*Cafeteria Food Service Workers*

*Substitute Nurses*

*Substitute Teachers*